

WUHSING SCHOOL

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(For Office Use Only)

Received Application date: _____/_____/_____

Admission Accepted: Yes No

Terms: Yes No

Reg. Fee \$100.

Admission Interview date: _____/_____/_____

1) Full Legal Name _____ DOB: _____ SSS# _____

Home Address _____ City _____, State ____ Zip _____

Home or work phone (____) _____ Cell phone (____) _____

Email Address _____

Citizenship: U.S., Permanent Resident (Alien #A _____) other (specify country _____)

Note: In order for the student to become fully immersed in this system of medicine, WuHsing asks you to refrain from enrolling in other programs until graduation. Exceptions must be approved by the Dean.

2) a. Who is your current and/or previous Five Element (“5E”) practitioner? _____
(Students at WuHsing must be in 5E treatment throughout the program)

b. Please give to your 5E practitioner, the Five Element Treatment Documentation Form, to be completed, signed and directly sent to WuHsing by the practitioner. (See packet for form.) *If you have not had 5E treatments: there is the Student Clinic or a list of 5E Practitioner. There is a list of 5E Practitioner in your packet.)

3) Please state current or past Therapy History you have had and for how long?

4) Who referred you to WuHsing School? _____

5) Educational History

College or University	Dates Attended	Area of Study	Degree	Date Received

Other last names you have used in schools you have attended: _____

Previous study of Acupuncture _____ dates enrolled: _____

Previous study of Five Elements _____ dates enrolled: _____

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7) Professional History (List last two jobs, and any position of importance.)

Place of Employment	Dates Employed	Position/Title	Duties/Responsibilities

8) Experience in Other Healing Disciplines

Type of Work	Where Completed	Dates	Approximate # of Treatments

9) Indicate how you have successfully completed or are in the process of completing the following requirements:

***Official Transcript must be sent directly from the accredited College or University.**

Course Title	College/ University	Date Completed	#credits (quarter/semester)

10) Biomedical Western Sciences (46 quarter credits are required prior to entering Clinical Internship). 22 are required credits taken at WuHsing. You Admissions Officer can sign you up. And 24credits are electives taken outside of WuHsing.

11) Other Requirements

CPR/FIRST AID (must be include and current at the application process. State where taken and date expires.

Other documents needed by the clinical Internship phase: Hepatitis B Vaccination (*or waiver*), HIV/AIDS Certificate (7 hours) and Tuberculosis Skin Test (PPD) / Chest x-ray (*must be current*)

12) Other Information

a). Do you have any current licenses or certificates in the healing from a state agency? Please list number & issued. By:_____ *Provide a copy of your license or certificate (if applicable)*

b). Have you ever been convicted of a criminal act? Yes No If so, explain:_____

c). Is there anything that we need to know about you that may affect your education at WuHsing? (i.e. learning challenges such as dyslexia, A.D.D.)? Yes No If so, explain:_____

13) Personal Narrative

Please write a "**Personal Narrative**" on separate sheets of paper. Include your responses to each of the following, title it with "Personal Narrative" with your name.

Tell us about:

1. Your path that led to your application to become a Five Element practitioner.

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2. Your motivation for learning Five Element Acupuncture.
3. How you experience yourself as a healer or in service.
4. Your reasons for choosing to study at Wu Hsing Tao School.
5. Your time presently committed to and time available for this program.
(see catalog for WuHsing time requirements)
6. Your schooling and training that brought you to this choice.
7. Your current overall health and your past health history:
 - List current or recent medications, the strength and length of time on medications.
 - Substance use and explain amount used per day, week or month.
8. Your experience as a self-directed-learner, give an example from your life.
(see catalog for WuHsing philosophy on what it means to be a self-directed learner)
 - Are you independent & how?
 - How have you been a self-motivated student?
 - As an independent learner, can you follow directions and instructions? Give example.
9. Your personal discipline practice, such as: meditation, Yoga, Tai Chi, Qi Gong, Community Service or other.
10. Your method of fulfilling the financial commitment to school and to yourself.

13) Please have sent directly to WuHsing (2) **Letters of Recommendation**.

14) What enrollment season are you considering? Fall Spring Date: _____

15) Application and Registration Fee: \$100.00

16) Agreement is Binding

This Agreement will be binding only when tuition has been paid, and the Agreement has been fully completed, signed, and dated by the student and an authorized representative of the School prior to the time instruction begins.

Change in the Agreement

Any changes in the Agreement will not be binding on either the student or the School unless such changes are acknowledged in writing by an authorized representative of the School and by the student. .

Tuition Contract with WuHsing Tao School

The Application/Registration fee (not part of the tuition) consists of a \$100 fee with signed application.

TUITION CONTRACT PAYMENT

There are 24 payments at \$1,400 a month. **Total Cost: 33,600.**

TIMELY PAYMENTS

At your signing of the Learning & Tuition Contract the first payment is due. Thereafter, each payment is due on the **1st day** of each month.

Tuition payments must be made according to the Learning & Tuition Contract. In order for the Student to progress through the program. If payment is not received in the specified time, late charges are accrued at a rate of 2% per month. In order to move forward in the program all payments must be current unless other arrangements have been agreed upon and approved by the Director and/or Financial Officer of the School. Failing to make timely payments may be reason for dismissal from the program or delay in program, in which any additional months, beyond the 24 month program, the student will be responsible for those additional months at a cost of \$1400 per month.

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OTHER COSTS

Other costs include books, supplies, other materials, and sponsored courses at WuHsing: WS courses outside WuHsing, Clean Needle Technique, NADA: Detox Training, Community Outreach, NCCAOM Exam Course, and other Alternative Systems. If the student needs to delay completion of the program and wishes to finish with a later class, the individual circumstances are subject to approval. This process may accrue additional costs to the student. Books, supplies, and materials are the responsibility of the student. At the time of the Learning and Tuition Contract meeting, the student will be provided with a current estimate of books, supplies, and materials.

CANCELLATION AND REFUND POLICY FOR TUITION

1. WuHsing Tao School must refund all money paid if the applicant is not accepted. This includes instances where a starting class is cancelled by the school.
2. WuHsing Tao School must refund all money paid- if the applicant cancels within five business days (excluding Sundays and holidays) after the day the contract is signed, or after the day the initial payment is made.
3. The “Start Date” is defined as the day the student signs their Learning and Tuition contract.
4. Tuition is due on the first (1st) of each month for the duration of their program, not to exceed 30 months. This means, that students are required to pay each month of the 30 month program, plus any additional months past the official end date of the program.
5. The “Last Date of Attendance” is defined as:
 - a. The date the School receives written notice of the Student’s intention to discontinue the program.
 - b. If the Student fails to attend either a Point Location Class or a Seminar, and does not notify the School; the School has the right to activate a withdrawal date of 30 calendar days after the expected attendance date.
 - c. The date the Student is dismissed by the School due to violation of the School’s published policies & procedures.
6. The refund policy follows the guidelines as outlined by the Workforce Training and Education Coordinating Board. In case the student wants to withdraw from the program, the School requires a five (5) business day notice before the first (1st) of the month in order not to be charged for the next payment due.
7. All refunds will be paid within thirty calendar days of the student’s official Withdrawal date.

I certify the information I have provided on this application is accurate and complete to the best of my knowledge.

Applicant's Signature: _____ **Date:** _____

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For office use only: Admissions Interviewers Initials: _____ Date: _____

Terms the student agrees to for entry into the Program: _____

Revised: 7/23/15